

**DRAFT JHS PTO Meeting
November 7, 2019**

Members Present: Suzanne Ritchie, Marty Dolde, Tracy Walker, Tracy Mertes, Marcie Simons, Staci Randall, Andrea Gallimore, Principal Woods

Meeting called to order by President Suzanne Ritchie at 7:01 pm

Welcome – President

- Introductions

Update on JHS – Principal Woods

- Halfway through the first semester
- Parent teacher conferences next Thursday and the following Tuesday
- ISASP test results in the building; sending out on Monday, Nov. 11; the State has been sending things out to prepare for the results; scores are down a bit across the board; fewer kids in the advanced category; new test is a more accurate measure of what is being taught in the classroom and the test was created just for Iowa
- Fall sports are not quite done; girls won the cross country title and boys got fourth; state cheer got second; swimmers qualified
- Fall play was last weekend
- In December will sign up for courses for next year; process and timeline has been shared with students (1800 students)

Treasurer Report

- Treasurer report reviewed by Tracy Walker
- Motion to approve the Treasurer's report by Staci Randall
- Second by Marty Dolde
- Motion carried
- Teacher Grant Proposal reviewed by Tracy Walker
 - \$3,000 to award
 - "Many kids over many years" is the goal of the grants
 - 7 grants approved for a total of \$3,000
 - Next year grant application will add information about if it's a technology application, must first go through the Technology Department before submitting a grant proposal
- Motion to approve grant proposal funding by Staci Randall
- Second by Andrea Gallimore
- Motion carried

Secretary Report – Minutes from October 3, 2019 meeting

- October minutes reviewed
- Motion to approve with name edits Marty Dolde
- Second by Tracy Walker
- Motion carried

Old Business/ Committee Reports

- Fall Conference Meal and Snack Trolley – Andrea Gallimore

- Andrea has student volunteers
 - Parents have signed up and have filled up donations
 - Only \$75 short for the cost of food but there is money in the budget for it
 - 39 people signed up for tissues
 - 20 people signed up for hand sanitizer (would like smaller sizes of the bottles)
- Andrea is going to call Texas Roadhouse to see if they can assist with the Spring Conference meal
- Staff Appreciation Report – October Mailbox Treat
 - No tricks, have a treat! (chocolate pumpkin)
- Fall Apparel Sales – now open, closes Nov. 18 at 6 p.m.
 - Suzanne followed up with Broken Arrow: If you don't select a school for free shipping, Broken Arrow looks at the percentage of what others selected and break it out that way by percentages
- We can ask Liz and Kristin to have flyers out at conferences for PTO donations, apparel, etc.
 - Suzanne will ask Kristin to send an email out from school about the Fall Apparel Sales
 - Chelsey is looking to hand over the responsibility of being the main point of contact with Broken Arrow; if interested in this role, contact Chelsey
- Staff Cookie Walk – Tuesday, Dec. 17
 - Staci Randall will manage for this year
 - People have signed up to help
 - Staci will talk to Stop and Smell the Flowers to see if parents can sign up and she would deliver
 - Do we want to add hot chocolate and drink containers?
 - Keurig hot chocolate cups?
 - Last year parents just brought hot chocolate
 - JMS has theirs the same day and they are going to coordinate with Stop and Smell the Flowers
 - Staci will donate the Styrofoam containers for the staff to take the cookies
 - Will set cookies aside for the Youth Home, the custodial staff, and the kitchen staff
 - Staci has a list to mark off who receives cookies
- PTO Website – Staci Randall
 - Spirit Wear is on the site
 - Staci has questions about how to edit the mobile site
 - Tracy Walker and Suzanne will look on their home computers to see if they can edit the mobile site
 - Facebook – Posting Amazon Wish List every other Wednesday; teachers are asking for hand lotion (generic pump hand lotion) – will go up next Wish List Wednesday
 - Staci will add what grants were approved
 - Will also add link for cash donations
 - Giving Tuesday is the Tuesday after Thanksgiving (Tracy Walker will have Kristin send out this link to try and get donations as we've only met \$500 of our goal for PTO donations this year)

New Business

- None

Adjournment

- Motion to adjourn by Tracy Mertes
- Second by Tracy Walker
- Motion carried. Meeting adjourned at 7:50 p.m.

Respectfully submitted by Tracy Mertes, Secretary