

JHS PTO MINUTES
September 8, 2022

Members Present: Chelsey Tanke, Carin Birt, Staci Randall, Ryan Woods

Meeting called to order 12:04 pm by Chelsey Tanke.

Principal's Report: Ryan Woods- It is Day 12 of the school year. School is up and running, fall sports and clubs are active. Homecoming is in a couple of weeks. We are fully staffed. There were fewer applicants than usual to fill staff openings. Associates and substitutes are looking okay right now.

Secretary's Report: April minutes were reviewed. One typo was found. Minutes were unanimously approved with the typo fixed. May minutes were reviewed with no changes and unanimously approved.

Treasurer's Report:

- The Budget was reviewed for 2022/2023. Mr. Woods will use his Principal's Discretionary Fund for the staff breakfast held in August and another that will be held at the end of the year. We are spending more than we are bringing in to lower the amount building up in the bank account (\$-5039.56). Carin moved to approve the budget, Staci seconded. A vote was taken including Karmen Gano by phone (to reach quorum). Budget was unanimously approved.
- Annual Financial Summary 2021/2022. Last year we had more income than expenses (over \$2300). We spent more than budgeted on Staff Appreciation and also earned more than expected with Spirit Wear and Friends of JHS. Carin moved to approve the Financial Summary, Staci seconded. A vote was taken including Karmen Gano by phone. It was unanimously approved.
- May-June 2022 monthly reports were presented. Most expenses were for Staff Appreciation Week. Ending bank balance for the fiscal year was \$14,510.63. Approved unanimously.
- July- August 2022 report was presented. Bank balance as of 8-31-22 was \$14,389.68. There was an expense of \$147.95 for teachers' back to school breakfast listed under Staff Appreciation which will now be moved to the Principal's Discretionary Fund expense per Budget discussion. Approved unanimously with the change in expense category.

Committee Reports:

Friends of JHS Fundraiser:

- Will use the current GoFundMe account. Send out is planned for September 19-30.

Teacher Grants:

- Will send out form to staff in October and approve in November.

School Supply Donations:

- There was a recent email request for tissue, cleaning wipes and dry erase markers for high school staff. We will put the request on Facebook and the PTO website.

Apparel Sales:

- First sale in August was closed then reopened for a few more days. We will have another popup sale around November or before the holidays.

PTO Website:

- Chelsey updated it earlier and Staci will take it over.

Social Media:

- Tracy Walker is still doing our Facebook page and Staci will do the Twitter account.

Staff Appreciation:

- Spring Conference Meal- Denise Ostrander in charge. Texas Roadhouse donating meal, maybe use Stop and Smell the Flours for dessert.
- Fall Conference Meal- Denise probably planning Pagliai's Pizza again but reducing amount of pasta from last year.
- Mailbox Treats- Going to try something different this year- will bring a batch of snacks or treats one day each month and maybe put in break areas instead of individual staff mailboxes.
- Cookie Walk- possible days December 12 or 15. Will give a money donation option again.

The meeting was adjourned at 12:40 pm.

Next meeting November 10, 2022 at 12 pm.