

## JHS PTO Meeting Minutes

May 5, 2022

**Members Present:** Chelsey Tanke, Jill Peterson, Carin Birt, Karmen Gano, Staci Randall, Ryan Woods

Meeting Called to Order at 12:07 pm by Chelsey Tanke.

**Principal's Report:** Ryan Woods- Thank you to the PTO for Staff Appreciation Week. He has been hearing great things from staff. Commencement is still happening as planned at the Knapp Center at Drake. No Covid cancellations or changes.

**Secretary's Report:** No minutes available. Will approve in fall.

**Treasurer's Report:** Carin Birt- Bank balance 4-30-22 was \$14,517.83. Income for the month of April included \$234.70 from Friends of JHS and \$818.71 from Broken Arrow from the Senior Sale. Expenses of \$345.91 for Staff Appreciation include mailbox treats and bagels for Staff Appreciation Week and the \$345.91 in checks are currently outstanding. Principal Woods will use his Discretionary Fund for the teachers on their last day of the school year- breakfast or some other treat. The board was okay with going over his budgeted amount if necessary. The Treasurer's Report was approved unanimously.

### **Committee Report:**

#### **Staff Appreciation Week:**

- Breakfast on Monday included donuts, TJ's Bagels, mini muffins.
- Tuesday: Papa Johns Pizza. They gave us a good deal. Next time need to look at staff lunch numbers as first lunch has higher numbers, last lunch has the lowest numbers. Pizza was delivered in shifts but amounts didn't line up well with number of staff eating.
- Wednesday: Sweet Treats- popcorn bar, candy bars, fruit
- Thursday: Nacho and Taco bar
- Friday: Salad bar and dessert bar

Staff Appreciation Fund should be spent for the year.

### **New Business:**

**Election of officers for 2022-2023.** Slate of nominees presented:

Chelsey Tanke – Co President

Karmen Gano – Co President

Carin Birt- Treasurer

Staci Randall- Secretary

No other nominations presented. Carin moved to accept the candidates, Jill seconded. Candidates were all approved unanimously.

### **Bylaw Amendment:**

Current: Article 8, Section 1. Regular Meetings

Meetings of the members shall be held monthly unless voted otherwise. The meetings shall be the first Thursday of each month and begin in September and end in May of each year. However, the Executive Committee may change the meeting day with reasonable notice to the members. Further, the President may suspend meetings in the event of bad weather. The primary purpose of regular meetings will be to conduct the affairs of Johnston High School PTO. The President shall set the agendas for regular meetings with the following limitation: The September meeting shall designate by vote the annual budget (as proposed by the Budget Committee).

Amendment: Article 8, Section 1. Regular Meetings

Meetings of the members shall be held a minimum of four (4) times per academic year and held as many as nine (9) times per academic year. The meetings shall be held on days established by the President at the beginning of the academic school year. However, the Executive Committee may change the meeting day with reasonable notice to the members. Further, the President may suspend meetings in the event of bad weather. The primary purpose of regular meetings will be to conduct the affairs of Johnston High School PTO. The President shall set the agendas for regular meetings with the following limitation: The September meeting shall designate by vote the annual budget (as proposed by the Budget Committee).

Carin moved to adopt the amendment, Karmen seconded. The amendment was adopted unanimously.

The meeting was adjourned at 12:19 pm.