

**JHS PTO Meeting  
April 4, 2019**

**Members Present:** Suzanne Ritchie, Chris Ditter, Tracy Walker, Jen Slagle, Tracy Mertes, Staci Randall, Marty Dolde

Meeting called to order by President Suzanne Ritchie at 7:11 pm

**Welcome – President**

**Update on JHS –** Suzanne shared Mr. Woods report

- ISASP (formerly Iowa Assessments) will take place the week of April 29.
- The Conditions for Learning Survey (State required culture survey) will take place April 25 and May 8
- Spring activities are off and running
- Spring Musical Les Miserables begins Friday, April 12
- Prom is May 4
- Already working on next year's student schedules.
- Gearing up for graduation!!!!!!

**Secretary Report –** Minutes from February 7, 2019 Meeting

- February minutes reviewed
- Motion to approve February minutes by Staci Randall
- Second by Marty Dolde
- Motion carried

**Treasurer Report**

- Tracy reviewed the treasurer's report
- Mr. Woods has not spend his \$500 yet. He said wants to do a breakfast for teachers on last day of school; PTO can do that
- Only expenses left for year is staff appreciation and breakfast
- Motion to approve the Treasurer's report by Jen Slagle
- Second by Tracy Mertes
- Motion carried

**Old Business/ Committee Reports**

Staff Appreciation Report

- March Mailbox Treat
  - Small candy bars (Twix and Hershey) with note "As we March toward spring break, enjoy a treat on us."
  - April—fruit snacks with note "Spring is popping. Here is a treat to keep you hopping."
- Conference Meal Report—Andrea Gallimore—Suzanne reported on Andrea's behalf
  - Dinner and snacks a huge hit. Have thoughts on feeding HS teachers.
    1. eat more food compared to middle or Elementary teachers
    2. like homemade items over store bought.

- 3. Like a variety of drinks. Not just standard coke products
  - Nice set up and had a cart going up and down the aisles; teachers really liked that. It was a hit with the teachers.
- Staff Appreciation Week-Tracy Mertes
  - PPT—total costs \$600
    - Tracy shared a PowerPoint handout with the plan for teacher appreciation week
    - Discussed whether we should we ask for money or items; think parents are more apt to want to provide items versus money. Could provide a link to show them examples of what they could purchase/provide
    - Need \$400 from our fund; since already in our budget don't need to vote on it
    - Bought colored paper for the notes
    - Do we need plates/napkins etc.—yes, and we can ask for donations; will do SignUp Genius. Suzanne will help with that.
      - Do sign up for May before finals; treats inside a baggie; It was recommended to do Sign Up Genius at the same time for both
    - Suzanne will send templates from last year to Tracy
    - We can have a work day to help do all of these and can store the items in the conference room
- PTO Website –Jen Slagle <https://www.johnstonhspto.com/>
  - She is up to date on loading minutes and grants information to the site
  - Is there analytics to see how often the site is viewed/accessed? No one was sure.

#### **New Business**

- Slate of Officer Nominees Presented—Jen Slagle
  - President—Suzanne
  - Vice President—Staci Randall
  - Secretary—Tracy Mertes
  - Treasurer—Tracy Walker
- Officer Elections will happen at the May meeting
- Spirit Wear
  - JHS made \$256.08 for spring sale; \$3565.55 total for the year
  - Spring is usually always less
  - Through broken arrow; made more money this year than ever
  - Chelsey Tanke will work on new designs for next year
- Discussed whether it would be helpful to do a survey to the teachers to find out what they liked, didn't like and other things they would like. It could be something simple with up to five questions.

#### **Adjournment**

- Motion to adjourn by Jen Slagle
- Second by Marty Dolde
- Motion carried. Meeting adjourned at 7:53 pm

*Respectfully submitted by Chris Ditter, Secretary*