

JHS PTO Meeting Minutes

April 4, 2018

Members Present: Suzanne Ritchie, Jen Slagle, Tracy Walker, Marty Dolde

- **Secretary Report**
 - February Minutes
 - Motion to approve February minutes by Marty Dolde
 - Seconded by Tracey Walker
 - Motion carried
 - HS PTO is now incorporated
- **Treasurer Report**
 - Account balance of \$5440.08
 - Tracey talked with Liz – district will cut us a check for \$5,000 to open our account
 - Recent spirit wear fundraiser earned us \$642
 - We need to start filling out the 501 (c)(3) paper – cumbersome process
 - Opening an account at Charter Bank – Tracey and Suzanne will be designated as authorized signees of the account
 - Shared a copy of the budget through 6/30/18
 - Motion to approve budget by Marty Dolde
 - Seconded by Jen Slagle
 - Motion carried
 - Shared the Treasurers report as of 3/31/18
 - Motion to approve the report by Marty Dolde
 - Seconded by Suzanne Ritchie
 - Motion carried
 - Reviewed proposed budget for 18/19 school year
- **Old Business**
 - Discussed highlights from teacher conference meals
 - Reviewed application Suzanne is creating for the grant process
 - Proposed fall plan for grants: send out applications to teachers in early October and we will vote on them at our November meeting
 - Spirit Wear ideas
 - Would like to have a similar fundraiser again in the fall as we just did in the Spring. Middle school coordinator will add us to the link again. Easy money and no effort needed on our end.
 - Rally towels
 - Inexpensive to buy – around \$1 – could sell for \$5
 - Sell at football games in the fall as we feel it would have a great impact vs sending home an order form – would need students to help with this, unsure of the legality there for us, need to chat with Mr Woods about this.

- Fight Song Shirt design from Jen – Add this to the fall fundraiser items we are going to do unless we can determine a way for us to just sell to HS. Will discuss with Mr Woods
- **New Business**
 - Teacher Appreciation Week – May 7-11 – Jen will manage all pieces of this asking the group for feedback and help where needed
 - Group agreed to have lunch one day vs doing something every day as we don't have enough manpower to hit all five days
 - Looking into lunch for staff – 150 staff
 - Jen will call around to see what options we have for donations/ideas
 - Use Sign up genius if needed
 - Print posters in the high school telling the kids to remember to say thanks to teachers
 - Are we able to create anything to post on the tv's during this week throughout the school – need to ask Mr. Woods about this
 - Calendar of Events – shared for review purposes
 - Website – table this for now -maybe in the fall if more volunteers to assist with management of this
 - Social Media – just using facebook and twitter for now
 - Goals for next year
 - Increase attendance in our group
- **Adjourn**-Meeting adjourned 8:28 p.m.

Respectfully submitted by Jen Slagle